

**TRAVEL REIMBURSEMENT GUIDELINES**  
**Observerships**  
**for Observerships from 9th January 2018**

Country	Information about reimbursment in Austria	Max. reimbursment
<b>Albania</b>	Fellows should make their own travel arrangements	€ 300
<b>Armenia</b>	OMI Team books ticket with AUA	€ 400
<b>Azerbaijan</b>	Fellows should make their own travel arrangements	€ 500
<b>Belarus</b>	OMI Team books ticket with AUA	€ 400
<b>Bosnia and Herzegovina</b>	Fellows should make their own travel arrangements	€ 200
<b>Bulgaria</b>	Fellows should make their own travel arrangements	€ 300
<b>Croatia</b>	No travel reimbursement	€ 0
<b>Czech Republic</b>	No travel reimbursement	€ 0
<b>Estonia</b>	Fellows should make their own travel arrangements	€ 300
<b>Georgia</b>	Fellows should make their own travel arrangements	€ 400
<b>Hungary</b>	No travel reimbursement	€ 0
<b>Kazakhstan (Almaty)</b>	OMI Team books ticket with AUA	€ 650
<b>Kazakhstan</b>	Fellows should make their own travel arrangements	€ 650
<b>Kosovo</b>	Fellows should make their own travel arrangements	€ 200
<b>Kyrgyzstan</b>	Fellows should make their own travel arrangements	€ 650
<b>Latvia</b>	Fellows should make their own travel arrangements	€ 300
<b>Lithuania</b>	Fellows should make their own travel arrangements	€ 300
<b>Macedonia</b>	Fellows should make their own travel arrangements	€ 300
<b>Moldova</b>	OMI Team books ticket with AUA	€ 300
<b>Mongolia</b>	Fellows should make their own travel arrangements	€ 650
<b>Montenegro</b>	Fellows should make their own travel arrangements	€ 300
<b>Romania East (Bucharest, Constanta, Iasi, Sibiu, etc)</b>	Fellows should make their own travel arrangements	€ 200
<b>Romania West (Timisoara, Arad, Cluj)</b>	No travel reimbursement	€ 0
<b>Russia (Moscow)</b>	OMI Team books ticket with AUA	€ 400
<b>Russia (other cities)</b>	Fellows should make their own travel arrangements	€ 550
<b>Serbia</b>	Fellows should make their own travel arrangements	€ 200
<b>Slovakia</b>	No travel reimbursement	€ 0
<b>Slovenia</b>	No travel reimbursement	€ 0
<b>Tajikistan</b>	Fellows should make their own travel arrangements	€ 650
<b>Ukraine East (Kiev &amp; Dnepropetrovsk)</b>	OMI Team books ticket with AUA	€ 300
<b>Ukraine West (Lviv)</b>	Fellows should make their own travel arrangements	€ 200
<b>Uzbekistan</b>	Fellows should make their own travel arrangements	€ 600
<b>Other EU &amp; European countries</b>	No travel reimbursement	€ 0
<b>3rd Observership</b>	For the 3rd Observership, the OMI will not cover travel expenses, travel arrangements have to be made by the fellows.	€ 0
<b>Tanzania</b>	OMI Team books and covers the airline ticket from Dar es Salaam. In-country travel to Dar es Salaam and visa expenses (fees, hotel, etc.) are covered up to a maximum of €150 and will be reimbursed upon arrival in Austria. Schengen visas for Tanzanians: please submit all the required documents to Ms. Ragini Borhara at ragini.borhara@diplobel.fed.be at the Belgian embassy in Dar es Salaam at least one month before travelling. Your visa will be issued on the day you come to the Embassy. Please also contact your local coordinator Ms. Josephine Mkono at wegmkono@yahoo.com for further information.	case-by-case
<b>Africa, Mexico and other parts of the world</b>	Travel stipends will be awarded on a case-by-case basis subject to approval by OMI Team.	case-by-case
Travel by car will be reimbursed at € 8 per 100 km up to a maximum of the reimbursement amount for the countries with travel reimbursement upon arrival in Austria.		
All fellows must pay In-country travel and ground transportation in Austria themselves. There is no reimbursement.		
<b>ALL FELLOWS BOOKING THEIR OWN FLIGHTS SHOULD SEND THE TRAVEL ITINERARY TO</b> <b><a href="mailto:c.moerzinger@openmedicalinstitute.org">c.moerzinger@openmedicalinstitute.org</a> or <a href="mailto:d.staewa@openmedicalinstitute.org">d.staewa@openmedicalinstitute.org</a></b>		